

MINUTES OF REGULAR MEETING
BOARD OF COMMISSIONERS
DRAINAGE DISTRICT NO. 3

251 East Front Street, Suite 300
Boise, Idaho

August 4, 2023
10:00 a.m.

Chair Steve Sweet called the meeting to order at 10:00 a.m.

ATTENDANCE:

Present were Commissioners Steve Sweet and Ashley Newbry (via Zoom); District Counsel Abigail Germaine, Elam and Burke; District Supervisor Dean Callen; Meghan Everard, Elam and Burke. Commissioner Strickling was absent.

1. **ACTION ITEM: Consideration of Any Changes or Additions to Agenda.**

None

2. **New Business:**

A. **DISCUSSION: Site Tour.** Commissioner Sweet would like to schedule the tour before the winter months.

3. **ACTION ITEM: Approval of June 2, 2023, Minutes.** Minutes of the June 2, 2023, meeting were approved by motion of Commissioner Newbry and seconded by Chairman Sweet. Motion passed unanimously, and the minutes will be signed at next meeting. The meeting scheduled on July 7, 2023 was cancelled.

4. **ACTION ITEM: Approval of 2024 Budget.** Review of FY 2024 Budget. The public hearing on FY 2024 Budget was opened. No public hearing comments made. Motion to close public hearing was made by Commissioner Newbry and seconded by Chairman Sweet. Motion passed unanimously. Discussion related to consideration of Resolution 2023-8 to adopt the FY 2024 Budget. Revision to Section 2(b): Commissioner Sweet would like to add initials P.E. after Nick Kraus. Discussion regarding Section 4: DD3 permitted to take 4%. \$8.00 is the set dollar amount. Chairman Sweet would like a written receipt from the Assessor acknowledging fee. Chairman Sweet would like total revenues totaled up at bottom of Exhibit A for next year's budget. Ms. Germaine discussed increase in wages and legal fees. There was a discussion regarding resources available for future problems. Ms. Germaine discussed reserve funds. Commissioner Newbry inquired as to procedure for acquiring a bond. Ms. Germaine will provide update at next meeting. Commissioner Newbry moved for approval of 2024 Budget with the amendment to Nick Krause's credentials. Chairman Sweet seconded motion. Motion passed.

5. **ACTION ITEM: Approval of Expenditures.** Discussion was made regarding closure of Wells Fargo account. Ms. Germaine suggests Lucinda Reinke join a future meeting to discuss Budget. Motion was made by Commissioner Newbry and seconded by Chairman Sweet to approve expenditures for June and July 2023.

6. **ACTION ITEM: Capitol Boulevard/Elmers/Elmers Adjacent Parking Lot.** Ms. Germaine indicated project is on hold and not moving forward at this time. No invoice has been sent to the developer. Chairman Sweet suggests telling developer the project is on hiatus.

7. **Review of System – Dean Callen.** District Supervisor Dean Callen gave a report of the Drainage System. Dean gave update on his cleanup of the drains. Will contact tree service in the future. Needs to rent a trailer to haul off brush. Discussion regarding having a camera run through drains in the future.

8. **Old Business:**

A. **ACTION ITEM: Boise 23 (Boise Ave/Pennsylvania St.) (TJ # 07).** Nick Kraus, District Engineer gave an update on this project. We do have record drawings and a recommendation was provided to the Board to accept these records drawings. Need more work on the testing of the drain installation. Wright Brothers reached out to District Engineer to discuss progress on project. A video attempt was made but due to water in the drain, they could not use a camera. Alternative idea is to put a warranty in writing to date of completion. Mr. Callen discussed Drain B. Commissioner Newbry made inquiries to ensure the District's interests were protected. Chairman Sweet agreed with Commissioner Newbry's comments. Ms. Germaine will draft an Addendum to reflect on the changes.

B. **DISCUSSION: DD3/NPDES Program: Status Report.** Ms. Germaine gave a status report on the NPDES Program. There was a meeting held in July. BSU has been audited and report

no problems with their permit. BSU is having issues with DEQ. Dry weather testing was run on Drain E. Results will be provided by Ada County in a few months. This will then be provided to DEQ at the end of the year.

C. **WEBSITE: Update.** Ms. Germaine indicates the website is up and running and easy to navigate. Chairman Sweet asked if Resolutions from the past years should be posted to the Website. Ms. Germaine suggests waiting to decide what should be on the webpage. Commissioner Newbry agrees.

D **LOGO.** No new update at this time. Ms. Germaine will check with Commissioner Strickling.

E. **DISCUSSION: Pat Tate Memorial.** Chairman Sweet gave a status report on his discussion with the Parks Department regarding putting a bench within the park in memory of Pat Tate. Ms. Germaine will check with Ryan Armbruster regarding the details on description, and number of years of service. Chairman Sweet will contact the Tate family to ensure the description reads correctly. Chairman Sweet will confirm the quote from the City.

F. **DISCUSSION: Sackett Decision.** Ms. Germaine briefed the Commissioners on the Sackett decision contained in the Confidential Memorandum.

9. **Setting of Next Board Meeting - Monthly.** The next meeting will be held on September 8, 2023. A representative from Nampa Meridian will come to tour after meeting.

10. **Adjourn.** There being no further business to come before the group, motion was made by Commissioner Newbry and seconded by Chairman Sweet to adjourn the meeting. Motion passed unanimously. The meeting was adjourned at 11:50 am.

ADOPTED BY THE BOARD OF COMMISSIONERS OF ADA COUNTY DRAINAGE DISTRICT NO. 3 ON THE 4TH DAY OF AUGUST 2023.

Steve Sweet, Chair

ATTEST:

Ashley Newbry, Secretary